



EST. 1904

# Las Lomas PTA Volunteer Form for 2011 – 2012

*We have great opportunities for you to interact with students, staff and families. Sign up for as many as will fit in your schedule. **If you've already signed up at the PTA Volunteer Fair, or online at the PTA web site, you do not need to complete the form below.** To change your volunteer status (add a committee, change a time commitment), please contact [volunteer@laslomaspta.org](mailto:volunteer@laslomaspta.org) or the committee chair directly.*

*Please complete your volunteer sign-ups by **Friday, Sept. 2.** You may also sign up online at <http://www.laslomaspta.org/volunteer.html>. Thank you for volunteering your time at Las Lomas!!*

Volunteer Name _____			Home Phone: _____		
Email _____			Work/Cell Phone: _____		
<b>Student Name</b>	<b>Grade</b>	<b>Teacher/Room #</b>	<b>Have you had a TB test within the last four years?*</b> ___ Yes    ___ No		
			*Required for all volunteers. Contact school office or see Lion's Roar News for more info.		

Check Program(s)	Description	Time Frame/Location	Estimated Time Commitment
<b>Program Support</b>			
<input type="checkbox"/>	<b>Adopt-A-Book</b>	Assist in book adoption at events. Hoping to move this program online so some volunteer hours could be done at home.	Throughout the year at special events and/or at home
<input type="checkbox"/>	<b>Art Note Cards</b>	Help children create their unique drawings, then package and distribute cards for your class	Late September in the classroom Mid November at home
<input type="checkbox"/>	<b>Boxtops4Education</b>	Come clip and count submitted box tops. It is a fun way to meet new people.	One meeting in October and one meeting in February (dates TBD)
<input type="checkbox"/>	<b>Read-A-Thon</b>	Our largest fundraiser. Help promote event, assemble packets and tally donations.	January – February
<input type="checkbox"/>	<b>Book Fair</b>	Set up prior to fair, display and sell books, run cash registers or take down after fair	Book Fair set-up and event runs Oct. 26-Nov. 2, 2011 in Cano Hall
<b>Student Enrichment - Lunch Activities</b>			
<input type="checkbox"/>	<b>Fun Fridays</b>	Organize and run playground games during Friday lunch recess. A fun way to interact with the kids.	Circle Desired Frequency: Weekly    Bi-Weekly    Monthly
<input type="checkbox"/>	<b>Health Services</b>	Staff nurse's office during lunchtime. No experience needed.	Circle Day of Week: M T W Th F Frequency: Weekly Bi-Week Monthly
<input type="checkbox"/>	<b>Hot Food Days</b>	Serve hot lunches throughout the year to 1st – 3rd grade children outside behind Library. Need six volunteers each day. If your schedule allows, please consider staying to help the Green Team (see below).	Circle Day of Week: M T W Th F Frequency: Weekly Bi-Wkly Monthly
<input type="checkbox"/>	<b>Green Team</b>	Help with lunch time composting program (first six weeks of school is most intensive and then tapers off). Participate in annual bike rally. Develop new environmental awareness programs for Las Lomas.	Composting: Daily 12:10-1:00 Circle Day of Week: M T W Th F Frequency: Weekly Bi-Week Monthly Bike Rally Event: Sat., March 10

<b>Student Enrichment</b>				
<input type="checkbox"/>	<b>Holiday Workshop</b>	Help children make gifts and crafts at this festive winter event. Be a Table Leader or just help out. Meeting and event in Cano Hall.	Planning Mtg: Wed., Sep. 21 9-10:30 Workshop: Wed., Dec. 7, all day	1-6 hour shifts
<input type="checkbox"/>	<b>Junior Great Books</b>	Go to the classroom, read aloud and lead discussions. Program is for 3 <sup>rd</sup> Graders only	Program runs March - April 2012 Training in January – date TBA	Fridays, 1 hour Requires special training
<input type="checkbox"/>	<b>3<sup>rd</sup> Grade Field Day</b>	Help make a memorable outside, end-of-year event for the entire 3 <sup>rd</sup> grade class. Help with games or serving lunch.	Set up, help with event, and clean up. Event is Thursday, June 7, 2012	2 hour work shifts
<input type="checkbox"/>	<b>Science Wonders</b>	Help publicize, organize and/or set-up this special science fair on/before event.	Event: March 21, 2012 in Cano Hall	1-2 hour shifts
<input type="checkbox"/>	<b>Bilingual Buddies</b>	Help families connect to school community. Initiate contact with assigned family. Answer questions, inform them of/explain school and class events, help fill out forms.	I speak the following language fluently: Spanish Japanese Mandarin French German Other _____	More time in first weeks of school. Throughout the year as needed
<input type="checkbox"/>	<b>Young Authors</b>	Type, bind, laminate (and enjoy) books that are created by the kids	Throughout the school year	1 hour weekly or biweekly
<input type="checkbox"/>	<b>Memory Book</b>	Photograph the children and teachers in your child's classroom and at special events. Create the class page for the school yearbook using page layout software. Help capture your child's year at school!	Photos Sept to March. Create yearbook pages with page layout s/w in March (on home computer or in school lab).	Photographers: time varies Layout editors: 3+ hours/page
<b>Community Building Events</b>				
<input type="checkbox"/>	<b>Art Exhibition</b>	Set up displays of children's artwork to be viewed during Open House in May 2012	Set-up prior to event and help dismantle Event is Thursday, May 31, 2012	2 hour shifts the day before and/or the day after the event
<input type="checkbox"/>	<b>Family Picnic</b>	Meet other families at this fun "welcome back" event. Event: Thur., Sept. 15, 2011, 5:30 – 7 pm	30 minute shifts (check preferred time slot/s) <input type="checkbox"/> 3:30-4:00 <input type="checkbox"/> 4:00-4:30	Check in, serve, cleanup (check preferred time slot/s) <input type="checkbox"/> 5:00-5:30 <input type="checkbox"/> 6:00-6:30 <input type="checkbox"/> 5:30-6:00 <input type="checkbox"/> 6:30-7:00
<input type="checkbox"/>	<b>Hospitality and Tuesday Treats</b>	Set up refreshments for various PTA activities Provide snack at Tuesday staff meetings	A few times throughout the school year Schedule TBD	1-2 hour shifts
<input type="checkbox"/>	<b>Kindergarten Round-Up</b>	Help with some pre-event organization. Greet and check in parents and kids. Escort incoming Kindergartners to classrooms.	April 27, 2012 10:15 a.m.-12 p.m. (Meet in Cano Hall)	Approx. 2-3 hours prior to event. Day of event about 3 hours
<input type="checkbox"/>	<b>Pancake Breakfast</b>	<input type="checkbox"/> Cook Pancakes <input type="checkbox"/> Set Up <input type="checkbox"/> Any job is OK <input type="checkbox"/> Serve Food <input type="checkbox"/> Clean Up	Event is on Saturday, March 10, 2012.	2 hour shifts
<input type="checkbox"/>	<b>Picture Day</b>	Help kids look their best for photos. Assist photographer with paperwork and lining up kids.	Individual Pictures: Tue., Sept 20, 2011 Classroom pictures: Wed. Jan. 25, 2012	2 hour shifts
<input type="checkbox"/>	<b>Las Lomitas Appreciation Week</b>	Help coordinate and execute something special each day for our teachers and staff during appreciation week. Help prepare, set up and clean up for Friday's lunch honoring teachers, staff and volunteers.	Planning begins in late March for the week of May 7th-11th. Luncheon is May 11th.	1-2 hour mtg. in late March and 1 hour planning meeting in April. Deliver daily treats May 7-11 <sup>th</sup> . 1-2 hour shifts for May 11 lunch.